

CTE Annual Assessment Report Template

The purpose of CTE program-level assessment at PCC is to look at student achievement of degree and certificate-level outcomes and to help faculty focus on how to improve student learning based on assessment.

Please choose **one** of the degree and/or certificate outcomes that was part of this year's Summary Data Report, and provide a more in-depth explanation of your assessment process, results and how this might be used to enhance teaching and learning.

This form to be used for both assessments (first time the outcome is assessed) and for re-assessments (a follow-up for the initial assessment of the same outcome).

On completing the form, please e-mail it to learningassessment@pcc.edu.

Cover email that accompanied this report:

Apologies on behalf of my SAC for the delay in replying. I was waiting to see if certain data sets would become available, but as of writing, they have not yet and therefore we are having to submit a not-fully-completed report.

Nearly all of our outcomes are based on the Technical Skills Assessment, and that report is not due to the State until the end of July; since that report has not yet been completed, we are missing some key information for our SDR and "Focal Assessment" document. I've filled out as much of the information as I can (for both documents) at this point, and after the TSA report has been completed, I will go back and revise these documents to accurately reflect the results of the TSA.

Thank you for your patience and understanding.

~Anders Rasmussen, AMT SAC Chair (NOTE: there will be new SAC Co-Chairs next academic year).

SAC Assessment Contact(s):

<i>Name</i>	<i>e-mail</i>
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1. Which SAC do you represent?

Aviation Maintenance Technology (AMT)

2. Which outcome is reported here? (Please provide the text of the outcome, and the degrees/certificates to which it applies).

All our outcomes use the Technical Skills Assessment (TSA) Reporting to fulfill the Assessment process.

3. Please share **how** this outcome was assessed to help us understand your process for assessment. Please attach a rubric, sample score sheet, or other assessment tool.

The Technical Skills Assessment (TSA) tracks 2-year (certificate) and 2-year (degree) programs; for the TSA, we are not given the data for the 1-year certificates. Additionally, the TSA process works as follows: The department is given a list of students who have met the requirements for their PCC certificate or degree. We compare that list to those who have received their FAA Certification (Licensing), thus indicating they have met the minimum score for passing (the 70% threshold).

The ratio then is:
$$\frac{\text{\# of students who have passed FAA Certification}}{\text{\# students who completed their requirements}}$$

4. Please include information about your benchmark (the score that indicates successful attainment of the outcome), and how it was determined.

All FAA Testing requires a minimum of 70% in order to successfully pass. This includes courses, the “written” (computer-based multiple-choice) exams, as well as the in-person oral and practical testing. To evaluate oral questions, a simple ratio of correctly answered questions to total number of questions asked is used. However, the practical exams are more nuanced, and there is a certain amount of discretion given to the FAA-designated (external) examiner who is conducting the exam. In any case, a student who has completed their 2-year PCC Certificate or Degree who then goes on to receive the FAA Certification (Licensing) has, by virtue of necessity, passed all their exams with at least the 70% minimum.

- Please provide data collected in the assessment of this outcome (including score distribution and percent of students meeting benchmark). Summarize your findings in the box below. Attach supplemental information or appendices. For this report, **please do not include student identifying information**, but you can assign an arbitrary identifier, especially if you wish to reference individual scores in your discussion.

**UNKNOWN FOR CURRENT YEAR;
DATA NOT YET AVAILABLE**

The Technical Skills Assessment (TSA) report is not due until July 30 and has not yet been completed for this academic year; the data needed is therefore not yet available to the SAC.
When this information is available to the AMT SAC, we will calculate this and re-submit this report.

- Please discuss your overall findings regarding student learning. (What did you learn from this assessment? Were there any surprises? Do the data make sense? How do the data relate to student learning?)

**UNKNOWN FOR CURRENT YEAR;
DATA NOT YET AVAILABLE**

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- Please reflect on the entire project and share how your CTE SAC will use the results to improve student mastery of this outcome. Are there changes that need to be made to improve teaching and/or learning?

**UNKNOWN FOR CURRENT YEAR;
DATA NOT YET AVAILABLE**

The Technical Skills Assessment (TSA) report is not due until July 30 and has not yet been completed for this academic year; the data needed is therefore not yet available to the SAC.
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8. What changes do you plan to make to your assessment of this outcome in the future?

UNKNOWN FOR CURRENT YEAR;

DATA NOT YET AVAILABLE

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Has the outcome been assessed before? (If not, skip this question).

9. Were any modifications to instruction implemented between the prior assessment and this one? How did the assessment methods and results compare with the prior assessment?

N/A

To help us understand your SAC's overall processes, please complete these additional questions.

1. Was the SAC able to include Part-Time (PT) and Full-Time (FT) faculty for this assessment? If PT faculty did not participate, please explain any barriers that might account for this fact.

2. How do you plan to share this information with all members of your SAC?

3. Are there any areas that you might want help with from your CTE coach? Please let us know.

4. Is there anything else you would like to share with us? Please let us know.

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Thank you for completing this report!

We hope this has been a useful project to help your CTE SAC assist your students!