

LAC CTE Summary Data Report Form | 2017-2018

Subject Area Committee Name: Aviation Maintenance Technology

Contact Person

<i>Name</i>	<i>e-mail</i>
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CTE SACs are charged with documenting that their students are attaining the published degree and certificate outcomes.

2017-2018: For CTE degrees and certificate outcomes, three elements are required:

1. Summary of the results of annual assessments submitted with **this form**, the **Summary Data Report (SDR)**, if applicable*
2. Description of the design and results from the assessment of one focal outcome (Focal Outcome Assessment Report Form, FoARF, or Focal Outcome Reassessment Report Form, FoRRF). These reports document the SAC's assessments that focus on specific areas of interest or concern: areas where SACs suspect there are opportunities to better support student learning, AND
3. Updated Multi-Year Plan (MYP) if yours has changed or expired

Notes:

- *Perkins-eligible programs who administer and report TSAs do not need to submit summary data for outcomes fully covered by the TSAs; only outcomes that are NOT fully covered by a TSA are reported using this form.
- Programs with multiple degrees and/or certificates and/or a large number of outcomes may schedule a rotation of outcomes across two, three, or four years. Consult with your LAC assigned coach to work out an appropriate rotation.

DUE DATES:

- November 27, 2017 for the Multi-Year Plan update (if appropriate) and Part 1 of the FoARF or FoRRF (your plan for the year)
- June 18, 2018 for Part 2 of the FoARF or FoRRF, and for the SDR

Information and Reminders:

- Please attach any appropriate, supporting documentation for the summary information you report in this form (e.g., spreadsheets and/or other reports).
- If you have trouble completing this form, contact [Wayne Hooke](#) to arrange for coaching assistance.
- **SDR Due: June 18, 2018**; Send to Learning Assessment Council: learningassessment@pcc.edu
- **Subject Line of Email:** Summary Data Report (or SDR) for <your SAC name> (Example: SDR for NRS)
- **File name:** SACInitials_SDR_2018 (Example: NRS_SDR_2018)
- Information from this report may be inserted into or summarized in the Program Review Outline.

SACs are encouraged to share this report with their LAC coach for feedback before submitting.

Summary Data for Degree/Certificate Outcomes

A. What type(s) of assessment were conducted for your overall degree/certificate outcomes (those identified for assessment in this academic year on the Multi-Year Plan)?

Check all that apply:

- State required Technical Skills Attainment (TSA)
- External exams/assessments
- Internal exams/assessments
- Employer assessments
- Other: Briefly describe:

B. Attach the summary data for these assessments.

Note: TSA data does not need to be resubmitted.

Results attached?

(See ¶C for further information)

- Yes
- No

C. Give a very brief summary of the notable results from this year's assessments (do not include your Focal Outcome Assessment Report information here).

The non-focal assessment area from our Program Outcomes, *"Troubleshoot aircraft structures, powerplants and their associated systems with a discerning recognition of the specific malfunction within the scope of the overall aircraft and associated systems and accomplish the correct maintenance action that will allow approval for return to service of the affected items"* was marked as *"Partial"* assessment; however, there is no record of justification for why this is not *"Fully"* assessed by the TSA. Upon further, informal discussion amongst the SAC/Department faculty, we feel that this needs to be corrected and will do so upon next submittal of our multi-year plan in the Fall.

The other Partially-TSA-assessed outcome is the subject of the Focal Outcome Assessment and is covered in that report.

The one outcome that is not assessed at all by TSA is the outcome found only on the AAS Degree, *"Be prepared to transfer to a college or university for upper level studies in aviation or industrial management."* We believe that this Program Outcome was originally inserted when we had an articulation agreement with a 4-year school. However, in the intervening time, we no longer have any articulation agreements and, furthermore, all things associated with articulation is handled through another office and we don't have access to that data.

D. Please comment briefly on any changes or planned changes to your courses, assessments, program, etc. that resulted from these assessments:

See the Assessment & Re-assessment reports.

E. Please comment briefly on any changes to your assessment process that would lead to more meaningful results if these assessments were to be repeated (or adapted to another situation). If the assessment process worked well, please indicate this.

See the Assessment & Re-assessment reports.