

LAC Meeting Minutes

April 16, 2021, 1:00pm - 3:00pm

Voting Members		Voting Members, cont.		Non-Voting Members	
Chris Brooks, HST	X	Jessica Martin, COMM (PT)		Ann Cary, Academic Affairs	x
Josh Cary, BIT	X	Linda Paulson, MSD		Nichole Reding, Academic Affairs	x
Magda D'Angelis-Morris, DA		Usha Ramanujam, BA			
Mandy Ellertson, HUM (PT)	X	Davina Ramirez, ESOL	X	Today's Guests	
Marc Goodman, CIS	X	Sara Robertson, LIB - Chair	X	William Butler Paisley	x
Farin Hajarizadeh, BIT (PT)	X	Jim Sauvé, WR			
Wayne Hooke, PSY	X	Thomas Songer, MTH (PT)			
G. D. Iyer, CS	X	Nora Stevens, BI & HIM - Vice-Chair (PT)			
Joyce Kaplan, BI (PT)	X	Jacki Williams, EMS	X		
Hannah Love, PHL	X	Susan Wilson, CG (PT)	X		
Heather Lubay, JOUR (PT)		Delpha Thomas, Online Learning	X		

Topic
<p>Welcome and Housekeeping Details</p> <ul style="list-style-type: none"> ● Check in ● Approve Minutes from 3/19//2021 (approved) ● Review Agenda ● Important Dates/LAC Spaces Page <ul style="list-style-type: none"> ○ May meeting date (approved to change date to May 14, 2021)
<p>Online class module process -</p> <ul style="list-style-type: none"> ● Discuss on-going process ● Collaboration <ul style="list-style-type: none"> ○ Members went to breakout rooms to discuss individual modules and the outcomes developed. Also discussed what previous knowledge the module assumed participants have. ○ Still thinking about including module(s) that explain specific processes.

- Delpha will provide a map of content so we can see how all the modules relate and what is missing.
- Proposal to keep these three modules grouped together: CTE Assessment, General Ed (GEARS) Assessment, LDC Assessment.
- We'll do this (breakout rooms) again at our next meeting.

Finalize Benefit of being on LAC

- Feedback on [Benefit of being on LAC](#) tool
 - Need feedback. Will disseminate before SAC Day.
- Finalize by Spring SAC Day 2021
- Responsibilities of membership
- [Current Roster](#) (new format, includes Pathways)
 - Do non-faculty get to be voting members? Should we update the by-laws?

College Wide Scoring Update

- We're setting up our norming and scoring sessions. Nichole is preparing the artifacts.
- Need to pause and take a breath before the full college-wide roll out. Next year we just want to have everyone administer the signature assignments effectively.
- Not sure if the focus on collecting the artifacts is the primary goal. Administering them first and evaluating that process will be important.
- Can we do more norming and scoring training so disciplines can do their own scoring. How can we get more faculty scoring?
- What should college wide scoring even look like?
- Maybe folks could workshop their signature assignments in In-service or Anderson.
- Consider the sampling design on the front end. Maybe it doesn't have to be random.
- Also potential to connect more clearly to Title III.

Discussion: Enduring Skills Assessment

- [SkillSurvey](#)
- [Enduring skills / GenEd outcomes crosswalk](#)

Tabled and will carry forward to May meeting.

Follow up discussion on conversation with Sarah T.

- Did some good work by sharing out about LAC and our priorities
- Didn't hear specific feedback, but did receive strong reassurance that LAC will remain leaders in learning assessment

[Vice Chair nomination process](#) update

- Consider implementing this process first before changing the bylaws.

- Provide nominee statements in May meeting this year.
- Vote prior to the June meeting.
- Do a nominating process via Google Form.
- Open nominations for Vice-chair from current LAC membership (self and others)
- Might want to review and update the by-laws to clarify how non-faculty apply in terms of voting membership and leadership.
- Look for an email from Sara and consider nominating yourself!

Other member updates?

Marc: Developed a program to review the course outcomes of all CTE programs and compares shared phrases and words: [Program Outcome Phrases](#)

What kinds of enduring skills are shared by CTE SACs?

Other Topics? Questions?

- Social Gathering?