

# Minutes

## LAC Meeting

May 14, 2021, 1:00pm - 3:00pm

### Attendance

Voting Members		Voting Members, cont.		Non-Voting Members
Chris Brooks, HST		Jessica Martin, COMM (PT)		Ann Cary, Academic Affairs
Josh Cary, BIT		Linda Paulson, MSD	X	Nichole Reding, Academic Affairs
Magda D'Angelis-Morris, DA	X	Usha Ramanujam, BA		
Mandy Ellertson, HUM (PT)	X	Davina Ramirez, ESOL	X	<b>Today's Guests</b>
Marc Goodman, CIS		Sara Robertson, LIB - Chair	X	
Farin Hajarizadeh, BIT (PT)	X	Jim Sauvé, WR		
Wayne Hooke, PSY	X	Thomas Songer, MTH (PT)		
G. D. Iyer, CS	X	Nora Stevens, BI & HIM - Vice-Chair (PT)	X	
Joyce Kaplan, BI (PT)	X	Jacki Williams, EMS	X	
Hannah Love, PHL	X	Susan Wilson, CG (PT)	X	
Heather Lubay, JOUR (PT)		Delpha Thomas, Online Learning	X	

Topic
<p>Welcome and Housekeeping Details</p> <ul style="list-style-type: none"> <li>● Check in</li> <li>● Approve <a href="#">Minutes</a> from 4/16//2021 - Approved</li> <li>● Review Agenda --additions? None</li> <li>● Important Dates/<a href="#">LAC Spaces Page</a> <ul style="list-style-type: none"> <li>○ LAC Assessment Reports are due June 30. We need LAC volunteers to participate in Peer Reviewer over the summer. See discussion below.</li> </ul> </li> </ul>
<p>Online class module process -</p> <ul style="list-style-type: none"> <li>● Discuss on-going process</li> <li>● We took time in break-out rooms for collaboration. And then regathered to discuss what we chatted about in our small groups.           <ul style="list-style-type: none"> <li>○ Add an annual LDC assessment module that is not specific to Gen Ed.</li> </ul> </li> </ul>

- What will be the in-person interaction possibilities? Will there be any feedback? Will there be opportunities for conversation? Coaches might be an option for this type of interaction. Or TLC workshops.
- Goal is that it wouldn't be interactive on a person to person basis. But we do need to make sure there are connections to live support.
- Important to honor the value of connecting to colleagues. Recognizes value of the asynchronous nature for access purposes, but is it possible to create optional assignments that would provide cohort-based conversations? We've had trouble getting people to attend in the past, but the value of real-time peer-to-peer collaboration is priceless.
- Can do asynchronous but use colleague feedback via a discussion board etc.
- It would require a moderator, but we could require that faculty sign up and provide contact info at the beginning of the asynchronous class, and ask them if they would be interested in collaborating online with other faculty going through the course that term.
- Options: After taking this course/completed this module, if you want to learn more here are resources - coaches - group course on how to create SA, etc.
- There is a budget/funding was found - please contact Sara if you think you will be working on this project before June 12.
- Unlikely this whole course will be ready before teaching week (September 13). Could we prioritize 2 modules? Aim that we develop the signature assignment module and the transparent assignment design by teaching week.
- Communication routes to get the word out about the new modules?
  - Send the information about any modules available via PT and FT Faculty lists, not via SAC Chairs. Sometimes information is not distributed efficiently to all members of a SAC. Information dissemination is challenging.
  - Sometimes faculty don't know if their course is Gen Ed. (re: signature assignment module)
  - SAC Chairs and FDCs do need to ensure that faculty know if they are teaching a Gen Ed Course. Sending information via both SAC Chairs and full faculty lists have advantages and challenges. No decision made?
  - Collaborate with the TLCs? (Assessment/assignment design workshops have been run through the TLCs in the past.)

Vice Chair nominations: we had six great nominations this year. Sara spoke with each personally. Most were not able to commit to it this year.

**Hannah Love accepted the nomination.**

Thank You Hannah!!!

General Education Assessment

- College wide scoring update - this is a huge project, and the scale-up seems too large to do it well before faculty even understand that they are teaching a signature assignment.
- Academic Affairs has decided to focus on supporting the development and integration of good signature assignments for Fall 2021 and not forcing faculty to integrate them into D2L.

- Do we actually need to pull out 30,000 artifacts? (which is what all Gen Ed would entail). For now, we think this may not be the best path forward. Doing research into best practices.
- Going to ask for volunteer contributors of signature assignments again for 2021-2022.
- We have the capacity to score about 600 of these, so where is the learning? Faculty really want to learn something from this process!
- We have capacity to learn from it once we scale it up, because of the magnitude of potential artifacts.
- What if we have departments score their own? Can we start there and learn from that?
  - This would allow for "expert" scorers and maybe more authentic artifacts.
- Folks are overwhelmed and it is tough to find people to do the scoring, even as paid work.
- Need to continue to explore the best ways to meet people where they are in terms of quality assignment design, submission requirements, and scoring.

#### Peer Review

- Recruit reviewers - We discussed the peer review process for summer 2021. Looking for late June for a norming session. We will record the session for experienced reviewers who volunteer but can't attend. Tentatively looking at Friday, June 25 or July 2 for three hours for the norming session. Some reports will have been submitted by then to use for practice reviewing together. Final reports are all due on June 30. Nichole will have the submitted Assessment Reports posted by July 6 (or so) and get review folders to the scoring teams by then.
- Proposing August 2nd to have all Peer Reviews complete.
- [Sign-up Sheet](#)

#### Discussion: Future of assessment coaching

- Structure?
- Training
- Current needs: Nichole will work with Jade on reminders and support around coaching pay.

Other member updates/Additions?